

# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Monthly Protocol Account Summary

**MEETING DATE:** April 4, 2001

**PREPARED BY:** City Clerk

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**RECOMMENDED ACTION:** None required, information only.

**BACKGROUND INFORMATION:** The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account". As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.

Attached please find the cumulative report through March 2001.

**FUNDING:** None required.

  
Susan J. Blackston  
City Clerk

SJB/jmp

Attachment

**APPROVED:** \_\_\_\_\_  
H. Dixon Flynn -- City Manager

**PROTOCOL ACCOUNT SUMMARY**  
**Cumulative Report**  
**July 2000 through March 2001**

Date	Vendor	Description	Amount	Balance
				<i>Starting Bal.</i> \$22,000.
07/24/00	Hutchins St. Square	3 Security Guards (Brds/Com. & Volunteer Reception)	225.00	
07/27/00	Village Flowers	Flowers for Jackie Taylor (From Mayor in appreciation for serving as Interim City Clerk)	79.62	
08/02/00	Lasting Impressions	Awards (Brds/Com. & Volunteer Reception)	525.34	
08/10/00	Port City Floral Wholesale	Candles, glass bowls (Brds/Com. & Volunteer Reception)	80.50	
08/10/00	Petty Cash	Misc. Decorations	33.89	
08/23/00	Lodi Food & Liquor	Beverages (Brds/Com. & Volunteer Reception)	677.01	
08/23/00	A Touch of Mesquite	Catering (Brds/Com. & Volunteer Reception)	2690.25	
09/22/00	Petty Cash	Ice (Huyett Reception)	8.53	
10/23/00	A Touch of Mesquite	Catering (Huyett Reception)	426.00	
11/02/00	Tuxedo	Shirt Rental (Boys & Girls Club Dinner 11-04-00)	30.00	
11/02/00	Janet Hamilton Reimbursement	Decorations (Boys & Girls Club Dinner 11-04-00)	157.71	
11/27/00	Wine Country Catering	Catering 50% Advance (Employee Open House 12-18-00)	468.72	
11/27/00	Lasting Impressions	Mayor's Community Service Awards (Council Mtg. 12-6-00)	142.07	

12/01/00	Lasting Impressions	Mayor Mann Outgoing Gift – hourglass/engrvd (Council Mtg. 12-6-00)	167.23	
12/05/00	Lasting Impressions	Bottom plate of hourglass engraving	16.16	
12/07/00	Raley's	3 dessert trays and ice (12/06/00 Council Reorg.)	57.37	
12/15/00	Wine Country Catering	Catering (12/06/00 Council Reorg.)	925.00	
12/19/00	Raleys (Mastercard payment)	Food trays for "Election Night Central" 11/07/00	128.94	
12/19/00	Lakewood Drugs (Mastercard payment)	Christmas Cards for City Employees (from the Council)	710.07	
12/21/00	Wine Country Catering	Balance (2 <sup>nd</sup> 50% payment) due for Catering (Employee Open House 12-18-00)	468.72	
12/21/00	Travis Café	Catering (Mayor's Holiday Open House 12-21-00)	915.88	
12/21/00	Presenta Plaque	Wood Plaques for awards (#11 in a case) 3 cases	294.52	
01/02/01 (Date of Credit Card Payment)	Village Flowers	Get Well sent to Bo Katzakian (Requested by S. Mann on behalf of Council)	43.04	
01/02/01 (Date of Credit Card Payment)	Village Flowers	Funeral (11-25-00) Arrangement for Larry Tunison (Requested by P. Pennino on behalf of Council)	85.07	
02/14/01 (Date of event)	A Touch of Mesquite	Catering (Joint Lunch Meeting Council / Community Religious Leaders)	837.02	
03/01/01 (Date of event)	A Touch of Mesquite	Catering (Joint Dinner Meeting Council / LUSD)	(est) 579.26 638.43	
03/01/01 (Date of event)	Hutchins St. Square	Security (Joint Dinner Meeting Council / LUSD)	60.00	
03/07/01	Jo-Ann Fabrics	Ribbon for Proclamations	9.55	
			Total Expenditures: \$10,901.64	Ending Bal. \$11,098.36